Information Technology Network Administrator

Position Summary

The IT network Administrator will deploy, configure, and maintain network, such as Switches, Routers, Firewall, Microsoft Operating Systems, Office suite of applications. Monitor network performance, perform routine maintenance and support for networking and data communications infrastructure at AFK. Includes operating systems applications, e-mail systems, file and print systems, virus defense, network security, voice, and data communications.

Experience:

Bachelor's Degree and/or IT industry certifications (such as Microsoft, Cisco) are desired.
Experience with IT Service Desk, Network, Desktop and servers is preferred.
Advanced experience troubleshooting skills (Desktop/Server).
Familiar with standard concepts, practices, and procedures using Microsoft operating systems, application suites and tools.
Familiar with basic network concepts, practices, and procedures.
Advanced experience troubleshooting skills (Desktop/Server). Higher level tiered support.
Experience with higher level processing and applications (servers).
Experience with server virtualization environments desired.
Solid verbal and written communication skills.
Ability to take initiative and adapt readily to change.

Duties/ responsibilities can/ will include:

Troubleshooting technology issues as reported by users.
Researches, evaluates and recommends software and hardware products, based on user application needs.
Supports and maintains a secure systems environment.
Provides support to the user community for desktop/software peripherals.
Installs, maintains, and troubleshoots Windows operating systems, software applications, operating system security patches and virus defense.
Maintains and troubleshoots firewall security devices, including VPN connections.
Supports the system administrator in maintenance of server operating systems (mainly in a virtual environment).
Troubleshoots and resolves problems with infrastructure configurations and hardware.

Please send your CV at recruitment.hr@afkonline.org no later than 31.05.2022